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Jan-25

- o Begin identifying a research professor who could be your research chair
  - f* Must be a fullmember of the USA Graduate Faculty

- f* Standard Committee Form  
[https:// www.southalabama.edu/colleges/graduateschool/resources/thesisdissertationcompcommitteeappt111523.pdf](https://www.southalabama.edu/colleges/graduateschool/resources/thesisdissertationcompcommitteeappt111523.pdf)
- f* Form to Appointment Non

- Complete your research and written dissertation document (following the styling and :X 1 Í e e 2 Ù X ô W j X ô 1 ô 2 e \ Ù î ô 2 e ± ô î Ù Í æ : } ô ý
  - o Regularly communicate with your research chair and committee members on the progress of your work
- Complete and Pass Oral Defense of your Dissertation
  - o Check the USA Academic Calendar for Dissertation **FIRST** submission deadlines to meet the graduation requirements for each semester, these are typically around the middle of the semester
    - f* The oral defense meeting should be scheduled no less than 2 weeks prior to this deadline to allow for necessary corrections/updates/formatting
  - o When approved by your entire research committee, schedule the oral defense meeting
    - f* Query your committee members to identify an agreeable date and time Allow for 2 hours for this meeting (1 hour to present and answer questions, 1 hour for committee discussion and voting)
    - f* Meet wim id8 (g.d)-2 (H3 (e)-6 ( dTJ 0 -1.41 5 ( f)1-2.1 (c)2 (h ( f)1w)-2 ( i)0.003 T8 (g

Make sure you have allowed adequate time for these updates prior to the first dissertation submission deadline

- o Submit a completed submission form, signed by your research chair, to Dr. Chapman  
<https://www.southalabama.edu/colleges/graduateschool/resources/thesisdissertationsubmissionform22824.pdf>
- o Submit a completed and signed signature page from your dissertation committee and department chair to Dr. Chapman  
form to the USA Graduate School
- o Upload your dissertation document to ProQuest when and as instructed by the  
the final dissertation submission deadline