

# Student Disability Services

## Testing Policies and Procedures

7KH 2IILFH RI 6WXGHQW 'LVDELOLW\ 6HUYLFHV RI 6R6W\$ODI  
FRPPLWWHG WR SURYLGLQJ VXSSRVLGHV IRU EXPLWQDQHG HTXD  
GLVDELOLW\ 7R DFKLHYH WKLV JRDO WHVWLQJ SROLFLHV  
8QLYHUVLW\ RI 6RXWK \$ODEDPD IDFXOW\ VWDII DQG VWXGH  
JXLGHOLQHV DQG FRQWLQXHG DFDGHPLF LQWHJULW\

### Scheduling of Exams

5HJXODU ([DPV

,Q RUGHU WR DFFRPPRGDWH DQ H[DP UHTXHVV WKH VWXGH  
EXVLQHVV KRXUV SULRULW\ DQG YDQFH XQDWLRQ [D\ F \$Ä(#Dp FODVV

6WXGHQWV ~~FKH~~ UHTXHVV WR

EXVLQHVV DGYDQFH 7KH  
DGYDQFH QRWLFH GRHV QRW LQFOXGH WKH ZHHNHQGV )DL  
ZLOO UHVXOW LQ QRQ DFFHSWDQFH RI \RXU UHTXHVV DQG  
VKRXOG VXEPLW WKLUSWHWRXWHDDEDPD DFFRPPRGDWH

7KH IROORZLQJ SROLFLHV ~~DSSON~~ WR 6R6W\$ODI  
7HVW WLPH VFKHGXOHG E\ D VWXGHQW PXVW EH WKH VDF  
D'daH•6WXGHQW 'LVDELOLW\ 6HUYLFHV RI DQ\ FKDQJHV

:H FDQQRW JXDUDQWHH D FRPSOHWHO\ SULDYDWH WHVW U  
VXFV DV PLGWHPV DQG ILQDOV

2Q WKH GD\ RI WKH WHVW ~~WVHPIODWVWDUH GHMTXLQDGHVGR~~  
RQ WKH ~~DVSVWYHIG~~TXHVW ,I WKH VWXGHQW GRHV QRW FR  
LQVWUXFWRU ZLOO EH QRWLILHG DQG WKH H[DP ZLOO EH

6VWXGHQWV PXVW QRWLI\ WKH 2IILFH R ~~RVKGVHIDQ~~'LVDEL  
PLQXWHV DIWHU WKH VFKHGXOHG H[DP WLPH ,I D VWXGH  
LQVWUXFWRU ZLOO EH QRWLILHG IRU SHUPLVVLRQ WR EH

### Cheating

~~DF~~LP GLVKRQHVV\ LV LQDSSURSULDWH DQG ZLOO QRW E  
GLVKRQHVV\ LQFOXGHV EXW LV QRW OLPLWHG WR WKH IR

3RVVHVVLQJ RU XWLOL]LQJ XQDXWKRUL]HG PDWHULDORV SU  
/HDYLQJ WKH URRP ZLWK VFUDS SDSHU

8WLOL]LQJ D FHOOSKRQH RU VPDUWZDWFK GXULQJ DQ H[D  
8QDXW ~~GRDF~~XHODWRUV RU RWKHU HOHFWURQLF GHYLFHV

,QFLGHQWV RIU ~~FHXDWHQW~~ ~~ZLVO~~ DQ LQFLGHQW UHSRUW EH ZU  
WKLW LQIRUPDWH ~~VRIQHZLOOVWELKFWRW~~ DQG ZLOO EH SODFHG L  
VWXGHQW ZLOO EH GLVPLVVHG IURP WKH WHVWLQJ URRP D  
LQVWUXFWRU

## Faculty Responsibilities

%HIRUH DFFHSWLQJ DQ\ WHVW DFFRPPR GADWL BQVUHTXFV  
VKRXOG KDYH D FRS\ RI WKH VWXGHQWV DFFRPPR GADWL BQVUHTXFV  
IURP WKH VWXGHQW RU KDQG GHOLYHUHG

,QVWUXFWRUV VKRXOG VHQG WHVWV WR WKH 6'6 2IILFH  
)DFXOW\ FDQ VHQG WHVWV WR WKH 6'6 2IILFH LQ D YDU

D 7HVWV FDQ EH XSORDG GHQWV WR \$FFRPPR GDWV BPD  
DDFRPPR GDWH V\PSOLFVW\ FRP IDFXOW\  
E 7HVWV FDQ EH XSORDG GHQWV WR \$FFRPPR GDWV BPD  
F 7HVWV FDQ EH XSORDG GHQWV WR \$FFRPPR GDWV BPD  
6XLWH  
G 2U WHVWV GHQWV WR \$FFRPPR GDWV BPD

&RPSOHWHG WHVWV DUH UHWXUQHG EHD 6'6 DWHSGHGHSDMD  
VHFXULW\ EDJ RU LI LQVWUXFWRUV SUHIHU WKH\ FDQ LQ  
WHVW 'HOLYHUH RRG [DUP ZIGD\ WKH DUWV DQW HRSUDVH QV  
ZLOO WKH UG VVWUXFWRU ZLOO UHFHLYH WKH H[DP 7KH GHQ  
6'6 2IILFH GHQWV DOORZ XS WR KRUV IRU WHVW WR EH UH

7KH 6'6 2IILFH GHQWV WR \$FFRPPR GDWV BPD DFFHVV VXSSRUW VHUYLFHV  
HQYLURQPHQW \$OO VWXGHQWV DUH UHTXLUHG WR DGKHU  
\$FDGHPLF ,QWHJULW\ 3ROLF\