



UNIVERSITY OF SOUTH ALABAMA

DATE: March 16, 2020

TO:

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Submission of Proposals During a University Full or Partial Closure

The Sponsored Project Office will be submitting proposals during a full or partial campus shutdown.

- ” The Sponsored Projects Administration (SPA) Office will inform campus if sponsors have sent notices that they are NOT receiving proposals during a pandemic event.
- ” When administrative offices are open, i.e. a partial shutdown, all proposals will be submitted through normal channels using Cayuse.
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Research Compliance

The University Office of Research Compliance and Assurance is positioned to continue to function across its areas. The preparation, review and submission of applications to the IRB, IACUC and IBC can happen entirely electronically. The IRB, IACUC, and IBC have the capability to meet by teleconference. Researcher guidance documents on the impact of pandemic and operational continuity associated with these research activities are posted on the [Office of Research Compliance and Assurance website](#).

Animal Research

The disaster plan for the vivarium is robust, with contingency plans for staffing, power and HVAC, temporary housing for animals, food and water, sanitation, security and veterinary care. In the event of a pandemic, where staffing is affected, the veterinarian or vivarium staff may make modifications to the regular cage change schedule (lengthening time between complete cage changes) or enlist the assistance of investigators or research staff who use animals on IACUC-approved protocols to help with routine husbandry in their respective colonies.

- ” Discuss strategies for maintaining breeding colonies in the event of closure with DCM personnel.
 - ” Document plans to identify and safeguard critical animal strains in the event of closure.
 - ” If cross training is needed to support animal research, make sure cross-trained individuals are included in IACUC protocols and have appropriate vivarium access.
 - ” Inventory supplies to ensure stocks of critical materials if ordering is suspended, including special supplies that might be needed for research animals.
 - ” There will NOT be any disruption to the Institutional Animal Care and Use Committee, and the review of protocols? The IACUC will continue to review submissions. Researchers can submit submissions to the IACUC using
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